



## Research Associate

**Length:** June 1<sup>st</sup> – August 20<sup>th</sup> 2021

**Location:** Nashville, Tennessee

**Work hours:** 20 (min) - 35 (max) hours a week

**Application Deadline:** March 5, 2021

This is an unpaid internship.

## Organization Summary

The mission of the Tennessee Holocaust Commission is to educate Tennesseans about the history of the Holocaust, seeking to remind citizens that prejudice, hatred and violence, as manifested in the Holocaust and other genocides, leads to the destruction of a humane society.

In 1984, the Tennessee Holocaust Commission was created through an act of the state legislature with the purpose of educating others about and commemorating the Holocaust. In 1996, new legislation recreated the commission to recognize its primary role as education and to create a parallel not-for-profit body. This agency's Commissioners, appointed by the governor, function as part of the commission as a whole.

The Tennessee Holocaust Commission, now one of the most celebrated organizations of its kind in the nation, provides a variety of educational services and opportunities. These frequently include the creation and implementation of resources, workshops, conferences, exhibits, learning and in-service seminars, as well as publications for the educational and general community. Each year, the commission supports annual Days of Remembrance across the state, including an observance on the Capitol grounds. It has facilitated primary educator learning opportunities for study in Washington D.C. and Europe. Furthermore, it is committed to continuing the growth of Holocaust education throughout the state of Tennessee.

## Duties and Responsibilities

The Tennessee Holocaust Commission requires the services of an intern to support several ongoing curatorial processes, digitization efforts, and upcoming programming. The intern's areas of responsibility will include:

- Research and authentication of primary film and photo documents
- Researching second generation Holocaust survivors, particularly those currently residing in, or with significant ties to, the state of Tennessee
- Researching connections between the state of Tennessee and the history of the Holocaust
- Conducting research on materials used in Commission exhibits and assorted educational materials
- *Opportunities available for independent research projects or thesis research, per the discretion of the Commission. If you have a current project you are currently working on, please describe this project and its relationship to the work of the Commission in your cover letter.*

In addition to the above duties and responsibilities, all interns will participate in a weekly professional development seminar and Holocaust education sessions. The goal of these seminars are to educate interns on the history of the Holocaust and to prepare interns for the cultural non-profit workforce.

## Minimum Qualifications

Required:

- Knowledge of general 20th century European history; some knowledge of World War II and Holocaust-era history
- Familiarity with historical research methods
- Strong research and writing skills, experience with archives preferred
- Strong computer skills, including familiarity with Microsoft Office and Adobe suite
- Attention to detail
- Ability to work effectively with minimal supervision
- The completion of at least one semester (or equivalent) of college-level coursework. AP level high school coursework may be considered for exceptional applicants.

## How to Apply

Please submit:

- A resume highlighting your experience
- Cover letter addressing: How have your past experiences prepared you for this internship with the Tennessee Holocaust Commission, and how would the internship program support your personal and/or professional goals?
- Academic research writing sample of no more than 2 pages. This can be a complete paper or an excerpt.

**Please send the items listed above with "Research Associate [Last Name]" in the subject line in one e-mail to [tnholcom@tnholcom.org](mailto:tnholcom@tnholcom.org).**

**The deadline for application is March 5<sup>th</sup>, 2021. Candidates will be notified of interview status no later than March 12<sup>th</sup>.**

Candidates are allowed, and encouraged, to apply for more than one internship with the Tennessee Holocaust Commission.

*For more information about the Tennessee Holocaust Commission, please visit [tnholcom.org](http://tnholcom.org). The Tennessee Holocaust Commission is an Equal Employment Opportunity Employer. This position is open to all qualified individuals, and the Commission encourages applications of all backgrounds, race, ethnicity, religion, and sexual orientation.*